



European Ombudsman

P. Nikiforos Diamandouros
European Ombudsman

Notice of vacancy OMB/01/2011

Lawyer-linguist having English as main language

Open to officials of the European Union by way of transfer according to Article 29.1(a)(i) of the Staff Regulations.

Category and grade: AD 5 - AD 12
Place of employment: Brussels or Strasbourg

This post may involve missions to other working places of the institutions. It may also involve missions to other countries in or outside the European Union.

Nature of the tasks

- Revising decisions, friendly solution proposals, draft recommendations and special reports drafted in English before their submission to the Ombudsman;
- Revising correspondence with citizens and institutions drafted in English;
- Revising other documents drafted in English;
- Preparing and updating the Office style guide;
- Promoting and ensuring the use of plain language in the Office's work;
- Providing training on plain language where appropriate.

Qualifications and knowledge required

- A law degree;
- A perfect command of written and spoken English;
- Ability to revise the linguistic content of legal texts drafted in English and ensure their consistency;
- Ability to provide appropriate assistance to legal officers to improve the linguistic quality of their work;
- Good knowledge of European Union law, including public administrative law, as well as of the case-law of the Union courts;
- Good general knowledge of European affairs;



Deadline for submitting applications

The application form available on the Ombudsman's Website, together with the three latest staff evaluation reports as well as an updated CV, must be sent to the Administration and Personnel Unit of the European Ombudsman before **30 April 2011**.

Strasbourg, - 8 -03- 2011

P. Nikiforos Diamandouros