



Mr P. Nikiforos Diamandouros
European Ombudsman
1 avenue du Président Robert Schuman
CS 30403
67001 Strasbourg cedex
France

Copenhagen, 8 SEP. 2013
HAB/SBN/LBP/OCO
Ref.: EEA/D/ 34620

E-mail: eo@ombudsman.europa.eu

Subject: Own initiative inquiry OI/4/2013/CK concerning the EU Agencies



Médiateur européen

Dear Mr Diamandourous,

27 SEP. 2013

With reference to your letter of 12 August 2013 (S2013-178831) requesting additional information on the EEA's practice regarding the issue of disclosure of the names of selection committee members, please be advised as follows.

Date d'arrivée

1. The names of the appointed selection committee members are made available to the public through the EEA's external website following the adoption of the appointment decision by the appointing authority which takes place in the early stages of the selection procedure, in principle at the same time or immediately after the publication of the vacancy notice and in any case before the actual selection begins.
2. Pursuant to Article 11 of Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by Community institutions and bodies and on the free movement of such data, the selection committee members are informed through the appointment decision that their name will be disclosed to the public and that they may request the rectification of any inaccurate personal data at any time (see the appointment decision template attached).
3. The personal data processing operation concerning the selection procedure of temporary agents and contract agents at the EEA has moreover been developed taking due account of the recommendations set forth in the Guidelines concerning the processing operations in the field of staff recruitment adopted by the European Data Protection Supervisor on 10.10.2008¹. This processing operation has been prior-checked by the EDPS (Case C2009-0467)².

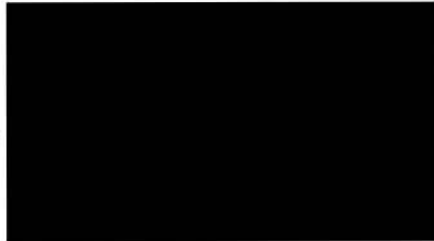
¹ https://secure.edps.europa.eu/EDPSWEB/webdav/site/mySite/shared/Documents/Supervision/Guidelines/08-10-10_Guidelines_staff_recruitment_EN.pdf

² <https://secure.edps.europa.eu/EDPSWEB/webdav/site/mySite/shared/Documents/Supervision/Priorchecks/Notifications/501to600/0517-2009-467.pdf>

I trust that this information will clarify your queries satisfactorily and look forward to working with you to improve further the quality of our administration and of our services towards citizens.

Yours sincerely,

Dr. Hans Bruyninckx
Executive Director



Enclosure: Selection committee appointment decision template



Copenhagen,

APPOINTMENT OF A SELECTION COMMITTEE

For the post: XXX XXX – XXX XXX (XX/XX)

Reference: EEA/X/20XX/X

HAVING REGARD to the Staff Regulations of Officials and the Conditions of Employment of other servants of the European Communities, and in particular Articles 12 to 15 and 82 to 84 of the latter,

HAVING REGARD to the European Environment Agency Management Board decision EEA/BU/51 written procedure of 21 May 2010 adopting implementing rules on the engagement and use of [temporary agents] [contract agents],

WHEREAS a Selection Committee must be appointed in order to evaluate applications and select those matching best the profile and qualifications required as per vacancy notice,

I hereby appoint the following persons as chairperson and members of the Selection Committee in charge of recruitment for the above post at the European Environment Agency:

- [Title][First name and surname] – Chairperson
- [Title][First name and surname] – Member
- [Title][First name and surname] – Member – Staff Committee nominee

All persons appointed shall sign a declaration of confidentiality and absence of conflict of interest before the selection process begins.

All persons appointed are hereby informed that their name will be made available to the public on the Agency external website solely for the purposes of the selection procedure for the above post and that they have the right to rectify any personal data that is inaccurate at any time during and after the selection procedure. Any request for rectification of personal data shall be addressed in writing to recruitment.enquiries@eea.europa.eu.

Dr Hans Bruyninckx
Executive Director

Kongens Nytorv 6
1050 Copenhagen K
Denmark

Tel.: +45 33 36 71 00
Fax: +45 33 36 71 99

E-mail: eea@eea.europa.eu
Web: eea.europa.eu